How to Log In, Access Report Card and Timetable

1. **Logging In**
   a. website https://www.myeducation.gov.bc.ca/aspen/logon.do
   b. Enter your child's **Login ID** and **Password**
      i. Login ID is the student's pupil number which will be 6 or 7 numbers in length
      ii. use the password you used the last time you logged on.

1. Log into The MyEdBC website
   https://www.myeducation.gov.bc.ca/aspen/logon.do
   a. Enter your **Login ID** and **Password**
      i. Login ID is the student's pupil number which will be 6 or 7 numbers in length)
      ii. use the password you used the last time you logged on.
      Forgot your Password, see the Cheat Sheet Help, I Forgot My Password

*Please remember if we have created a temporary password for you, you will be prompted to reset your password and set a security question

Password Requirements
- Minimum length is 8 characters
- At least one number and one symbol that isn't a letter or number
- At least one capital and lowercase letter
- Password cannot contain login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

MyEducation BC Prod

Login ID

Request an account

Password

I forgot my password

Log On

2. **Report Cards**

   a. Your child's report card will appear under the Published Reports heading.
   b. A hyperlink will connect you to a PDF of your child's report card.
   c. You can view, print or save the report card.
   d. We recommend you print and save a copy of the PDF for future reference.
   e. Report cards will only be available for 3 weeks.

3. **Timetables**

   a. Click on the MyInfo tab
   b. Click Current Schedule on the side tab.

   Current schedule

   My Details
   Transcript
   Current Schedule
   Options
   << List view
   Time