



2024 STUDENT AWARDS APPLICATION FORM OVERVIEW

Congratulations on your upcoming graduation! The Abbotsford Community Foundation is pleased to be able to offer over 260 student awards in 2024. To ensure your application is submitted correctly, please read and follow these steps to complete your student award application process.

- 1) Please complete the **2024 Student Awards Application Form** online and include all relevant information for the award(s) for which you are applying.
- 2) Be sure to check for **Special Criteria** in the Awards Directory listing and/or on the Awards Summary Checklist. If an award lists special criteria, which may include membership to an organization or other specific characteristics, ensure that you qualify and meet those requirements in full, and have included all necessary documentation before submitting your application. **An example of the online application is included with these instructions.**
- 3) You must also complete the **Awards Summary Checklist**, indicating the award(s) for which you are applying. Instructions are directly on the form. **Students are limited to applying for a maximum of 10 awards.**
- 4) All applicants must include a letter of reference from an adult (non-relative) in their application package. A **Student Reference Letter Info Sheet** is available online to help you share details of your educational journey with prospective reference providers.
- 5) After you have completed the **Application Form** online, print and sign it.
- 6) If applicable, have your parent/ guardian sign it, and then give your completed application package to your School Counsellor. Award recipients will be notified at your convocation at the end of the school year.

The completed application package must have the following documents:

- Awards Summary Checklist
- 2024 Student Awards Application Form
- Reference Letter(s)
- Special Criteria documents

The deadline for submission to your School Counsellor is 3:00 pm on Thursday, February 29, 2024. Incomplete application packages will not be accepted.

If you have any questions, please contact your School Counsellor.