

# Help, I Forgot my MyEd password

## 1. Logging In

The MyEdBC website is <https://www.myeducation.gov.bc.ca/aspen/logon.do>

## 2. Enter your Login ID (student/pupil number)



## 3. Click on the “Forgot Password” link.



## 4. A new box will pop up that looks like this:

\*Please remember if we have created a temporary password for you, you will be prompted to reset your password and set a security question

### Password Requirements

- Minimum length is 8 characters
- At least one number and one symbol that isn't a letter or number
- At least one capital and lowercase letter
- Password cannot contain login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

i) Put in your student number

ii) Put in your abbyschools.ca email address.

(a) [FirstnameLastInitialLast6digitsofPEN@abbyschools.ca](mailto:FirstnameLastInitialLast6digitsofPEN@abbyschools.ca)

-First name is your usual first name

(2) Your abbyschools.ca is the ONLY email account that can be used with MyEd.

iii) Click CONTINUE

iv) You will receive another pop up window with the security question you chose when you set up your account. You must answer with the same answer you supplied before.

5. Your temporary password will be sent to your abbyschools email. You must log in thru office.com to access emails other than your classroom emails.

6. Log into MyEd with your temporary password. MyEd will force a password reset and ask for your current password: USE THE TEMPORARY PASSWORD YOU WERE JUST SENT (GOES TO YOUR ABBYSCHOOLS EMAIL)

7. Once logged on, you will be able to:

- View and print your report card
- complete your course planning
- view demographic information
- see your class attendance

Please forward any MyEd questions to [sherri.draayers@abbyschools.ca](mailto:sherri.draayers@abbyschools.ca)

\*\*Email requests must be received from your abbyschools email (if a parent is requesting, it must come from an email that we have on file and please let your student know so that you both are not resetting your child's MyEd account)